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Documents: Intervention Strategy
Intervention Strategy Student Agreement

References: NRT Logo Specification
AQF 1st Edition Final Handbook 2011
USI

Relevant Standards: Standards for Registered Training Organisations (RTOs) 2015
ELICOS National Standards 2018
Education Services for Overseas Students (ESOS) Act 2018
National Code of Practice for Providers of Education and Training to Overseas Students 2018

Authorised:		Authorisation Date:	04-Oct-2019
Position:	Principal		

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PURPOSE

This document provides direction as to how Blackfriars Priory School staff will manage students who are at risk of breaching their academic Visa requirements or not successfully achieving their qualification.

POLICY

It is the policy of Blackfriars to provide a safe and effective learning environment with practical support mechanisms to ensure all students successfully achieve their qualifications in compliance with the SACE Board of South Australia and other funding and regulatory bodies.

This policy should be read in conjunction with the Student Support Services Policy.

SCOPE

This policy covers all students of all courses and qualifications delivered by Blackfriars.

DEFINITION

Intervention Strategy

- A negotiated and monitored plan that incorporates internal and/or external support options into the current training plan to ensure the successful completion of the course/qualification.

Strategy Authorisation

- All Intervention Strategies resulting in additional cost and/or deviation from the original training plan completion timeframe such as:
 - Extension of study time;
 - Deferment of studies;
 - External support services;
 - Additional trainer or other employee hours;
 - must be reviewed and authorised by the Deputy Principal, Secondary (7-12).

Intervention

- Implemented as soon as a student is identified as being at risk of not successfully completing the course/qualification due to:
 - unsatisfactory attendance (less than 80% of contact hours per subject);
 - unsatisfactory academic progress (unsatisfactory achievement of more than one (1) subject and/or not more than one (1) resit for an individual assessment);
 - behavioural issues;
 - personal or external issues affecting the student's capacity or other.



PROCEDURE

If student has;

- unsatisfactory attendance (below 80%);
- unsatisfactory academic progress, or no academic progress;
- behaviour issues that may bring impact on academic progress;

The following steps will be taken in regard to the first warning letter;

- Discussion with student;
- First warning letter issued;
- Intervention Strategy Student Agreement may include referral to other support services (refer FM 078 Intervention Strategy Student Agreement)
- Reaffirm consequences of not achieving required progress levels;

If there is no improvement, or attendance rate drops to 70%

- Discussion with student;
- Second warning letter issued;
- Review intervention strategy and monitoring, look for a more suitable strategy;
- Reaffirm consequences of not achieving required progress levels;

If there is no improvement, or attendance rate drops to 60%

- Discussion with student;
- Third warning letter issued advising breach to be lodged;
- Make an appointment with the Principal;
- Appeal Process and offer additional assistance;
- Reaffirm breach to be lodged due to non-compliance or participation in appeal process (refer Appeal Policy)

'Breach' may include expulsion, change in enrolment, notification to Department of Home Affairs (or the subsequent version of government department responsible for Visas at the time)



APPENDIX A

Academic Progress Intervention Flowchart

